

Entry Number
(OAC assigns)



Elizabeth Lane Oliver Center for the Arts
 132 Coast Guard Road, Frankfort, MI 49635
 Web: oliverart.org - Email: gallery@oliverart.org
 Phone: 231-352-4151 x 102

2025 Summer Member Entry Form and Contract

Name: _____

Phone #: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Email: _____

Exhibition: **2025 Summer Member Exhibition**

Exhibit Dates: **June 27 – July 26, 2025**

No Entry Fee: **Free (show is limited to OAC Members Only)**

Artwork Drop-Off Dates: Saturday, June 21 (10 am-3:30 pm)

Artwork Pick-Up Dates: Sunday, July 27 Noon – 3:30 pm

LIMIT TWO (2) ENTRIES PER MEMBER - Not to exceed total size of 9 ft² (without prior approval) Questions? Email Julie White Pierce at gallery@oliverart.org

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| Title A series must be priced and titled together and display as a unit. | Description If a series, indicate how many parts. Describe the content and visual appearance. | Media What is it made of? (Include surface, paint/parts, etc.) | Retail Price (70/30 split) | If NFS: Ins. Value* |
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* Retail price is total cost listed on show label. Sales split is 30% to OAC, 70% to artist.
 * Entries marked NFS (Not For Sale) must have a justifiable insurance value listed.

**Important: Please Read this Entire Form/Agreement
and Sign on Reverse Side!**

Eligibility for Exhibition:

- **Must be a current Oliver Art Center (OAC) member.**
- **Works must not have previously been exhibited at OAC.** Original works in all media will be accepted for consideration (*including but not limited to painting, electronic, experimental 2D, glass, ceramics, wood, photography, and other traditional and nontraditional art forms*).
- **2D work including fiber must be framed, or finished,** and ready to hang with wire **firmly attached (no glued or taped-on wires)** If your work is heavy, **do NOT use sawtooth hangers.**
- **3D work must be ready for display. OAC will not accept works with frayed/flimsy wires, or unbalanced/tipsy sculptures, etc.** If special instructions for installation are needed, please discuss this with our Gallery and Program Director, Julie White Pierce, prior to submission.
- **Please make sure work and framing is clean and in good condition.** OAC will not display work with dirty or broken glass, dusty frames, faded mats, etc. Sculptures and all 3D work must be clean as well.
- ***NO WET PAINTINGS WILL BE ACCEPTED NOR WILL ANY WORK THAT IS NOT YET DRY AND READY FOR HANDLING UPON DELIVERY -sorry NO EXCEPTIONS.**

*OAC has total and final say in placement and inclusion of work and use of display elements such as pedestals, etc.

Entry Procedure: To be included in the exhibit, works must be delivered to Oliver Art Center on the drop-off dates indicated on this form. An entry form must be filled out and signed and all work **must have identification on the back (name, phone, address, email).**

Sales: If sold, Oliver Art Center retains 30% of retail price to be established by the artist. Sales tax will be added. Checks for sold work will be mailed within 2 weeks of the exhibit's end.

Agreement:

- Oliver Art Center will accept responsibility for the works of art during the exhibition but will not be responsible for any pieces delivered in damaged condition. We will insure art while in our care per this agreement.
- OAC will not be held responsible for any damage to works on paper, or of paper, or other fragile mediums that are not thoroughly protected by glass, or acrylic, that completely shields the work from touch, liquid, insects, etc., as in a picture frame, display case, or other highly protective method of presentation. OAC encourages all works of paper and other fragile materials to be protected using the precautionary methods mentioned above, during the entirety of their presence at OAC.
- The art submitted for exhibition will remain the property of the artist until sold.
- It is agreed that due care will be taken of each piece of art submitted. However, it is also agreed that OAC, and/or its representatives, will not be held liable for situations over which they have no control.
- The artist agrees to remove the artwork on the dates indicated above. Oliver Art Center is not responsible **(and will not insure)** art left on our site past the pick-up due dates and may take possession of the work after 30 days.
- The OAC gallery committee or jurors reserve the right to the final selection of works. Unaccepted art will be held until pick-up dates unless otherwise notified by Oliver Art Center.

By signing below, you are indicating agreement to all terms and conditions listed and that the artwork submitted is an original created personally by the artist and you release photographic rights to Oliver Art Center for the purpose of promoting the exhibit/art center via posting on their website, social media outlets and printed materials. **Thank You!**

Signature _____

Date _____